



OPEN FOR INSPECTIONS

Our OFIs regularly occur during the week and over the weekend; and the properties usually open for 30 – 45 minutes. For private inspection, you can directly organise with listed agent's team.

APPLYING FOR A PROPERTY (We don't RECOMMEND 1Form Applications)

Each person must complete a separate application form and providing 100 points of identification is essential (this MUST include at least ONE form of photo ID)

50 POINTS		30 POINTS		20 POINTS	
<input type="checkbox"/>	Australian Passport	<input type="checkbox"/>	Address Proof	<input type="checkbox"/>	Medicare Card
<input type="checkbox"/>	Driving Licence	<input type="checkbox"/>	Recent Utilities Bills (Gas, Electricity, Water etc)	<input type="checkbox"/>	Concession Card
<input type="checkbox"/>	Proof of Age Card	<input type="checkbox"/>	Last 4 rent receipts	<input type="checkbox"/>	Veteran Affairs Card
<input type="checkbox"/>	Student ID	<input type="checkbox"/>	Tenant Ledger		
		<input type="checkbox"/>	Rental Bond History statement from		
				10 POINTS	
				<input type="checkbox"/>	Birth Certificate
				<input type="checkbox"/>	Written reference from another agent/s

PLUS

<input type="checkbox"/> If you are EMPLOYED	Copies of last 2 payslips
<input type="checkbox"/> If you are SELF-EMPLOYED	Copies of Last year Tax Lodgement, Recent BAS Statement and or letter from accountant
<input type="checkbox"/> If you are UNEMPLOYED	Copy of Centrelink statement
<input type="checkbox"/> If you are a HOME OWNER	Copy of rate notice
<input type="checkbox"/> If you are RENTING PRIVATELY	Copy of bank statement showing rent payments
<input type="checkbox"/> If you are renting via AGENT	Copy of current rental ledger

WHAT'S NEXT?

After submission of essential documents attached:

- Your application will be processed
- Reference checking, and discussed with the landlord
- Only the landlord can accept or decline application.

Property Management team at Goldfish Real Estate only can therefore advise whether your application has been successful or not.

If YOU Are Successful:

- ✚ Successful Applicants will be invited to sign further application, produce all original documents provided, fill up the bond lodgement form and pay the bond within 24 hours.
- ✚ Bond Money can directly deposit to Goldfish Real Estate's trust account.
- ✚ Within 24 hours of being notified that paperwork is ready, Applicants must sign the Lease, pay your FIRST MONTH'S RENT in advance. Bring your bank account details including BSB number.
- ✚ Subsequent Rent Payments will be made by **DIRECT DEBIT.**

If YOU Are Successful:

If you are unsuccessful, you will be advised by the SMS and email registered with us. Please note: We hold onto applications for 14 days should you wish to apply for another property.

We wish you all the best in the search for your new home.